



Maintenance Person

Employment Status: Seasonal

Reporting to the Maintenance Manager you are responsible for the maintenance of guestrooms, public space and back of the house areas to ensure they are in good repair and to ensure the physical functionality and safety of the resort.

Responsibility & Duties:

- Respond to guest calls and team member work orders in a timely, friendly and efficient manner to assess and repair non-functioning machinery and/or equipment
- Ability to diagnosis and repair minor plumbing, electrical and appliance issues
- Perform a variety of repair and maintenance tasks including carpentry, plumbing, electric, painting, HVAC and masonry
- Inspect guestrooms, public space and back of the house for needed and preventive maintenance
- Conduct scheduled and non-scheduled maintenance
- Record and report completed repairs and items that require further attention
- Maintain the pools and hot-tubs by ensuring a safe chemical balance through frequent cleaning & testing
- Cross-training to be able to fill in with other departments, as requested by Manager
- Follow safe work practices
- Additional duties as assigned

Qualifications:

- A background in electrical and/or plumbing is essential as is the ability to support the normal hotel maintenance requirements
- Trade certificates an asset
- BC Class 5 driver's license in good standing or international equivalent; with ability to drive standard gear box.
- BC Class 4 driver's license an asset.
- Pool Operators Certificate an asset
- First Aid/ CPR Certification an asset
- Fluency in English; both written & verbal
- Must be able to work independently and with minimal supervision
- Able to work a flexible schedule including weekends & holidays
- Able to stand/walk/bend/kneel for long periods of time, lift & carry up to 50 lbs
- Positive and Can Do Attitude
- Strong communication and team building skills
- Demonstrated superior customer service philosophy

Contact: Please sent your resume with cover letter to manager@poetscove.com. We thank all candidates in advance for your interest in our resort; however, only short-listed candidates will be contacted.