



JOB DESCRIPTION

Position – Server

Company Name: Poets Cove Resort and Spa

Employment Status: Seasonal

Reports to: Food and Beverage Manager

Job Responsibilities include but are not limited to the following:

- * Anticipate guests' needs and provides information on food and beverage selections
- * Takes orders and delivers food and drinks in a prompt and professional manner
- * Be familiar with all food and beverage items in the restaurant in order to assist guests with their selections and to promote these items
- * Enhance revenue flow through suggestive selling techniques
- * Maintain accurate guest checks, handles cash float, makes accurate deposits, balance credit card and cash sales at the end of every shift
- * Keep restaurant and work areas clean and in an orderly fashion
- * Ensure a clean and safe working environment with active participation in Health and Safety initiatives
- * Complete opening and closing duties
- * Performs additional duties as requested

Job Requirements

- At least 2 years serving experience in a fast paced environment
- Previous point of sale system experience
- Excellent communication and organizational skills
- Strong interpersonal and problem solving abilities
- Highly responsible & reliable
- Ability to work well under pressure in a fast paced environment
- Ability to work cohesively with fellow colleagues as part of a team
- Ability to focus attention on guest needs, remaining calm and courteous at all times
- Physical Aspects of Position (include but are not limited to):
 - * Constant standing and walking throughout shift
 - * Frequent lifting and carrying up to 20 lbs
 - * Occasional kneeling, pushing, pulling, lifting
 - * Occasional ascending or descending ladders, stairs and ramps
- Must Have BC Serving it Right